JEWISHcolorado
BUILDING COMMUNITY TOGETHER

# JOB DESCRIPTION

**TITLE:** Jewish Student Connection (JSC) Coordinator
**DEPARTMENT:** Jewish Life & Engagement

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**POSITION SUMMARY:** A Jewish Student Connection (JSC) Coordinator is part of the Jewish Life & Engagement Department of JEWISHcolorado. This position focuses on impacting teens in making meaningful personal connections with Jewish culture, Jewish people, Israel – and each other in a public-school environment.

**REPORTS TO:** Director of Jewish Student Connection
**SUPERVISES:** N/A
**START DATE:** Summer 2021

Please submit a cover letter and resume to Heather Flowers, Jewish Life & Engagement Program Support Associate, hflowers@jewishcolorado.org.

**RESPONSIBILITIES:**

- Create and implement opportunities for immersive Jewish teen experiences
- Collaborate with the Director of Teen Engagement and other JSC staff to implement JSC vision
- Work collaboratively with JSC team, teen leaders and to school faculty to structure weekly club program
- Manage ordering food and relationships with vendors
- Organize purchasing of weekly club & program materials
- Take a leading role in data collection through use of JSC database, and other JCO data systems
- Work with teens on an individual basis to make connections and mentor individual teens
- Support in JSC administrative tasks

**OTHER REQUIREMENTS**

- A 'self-starter' with the ability to work both independently and in a team setting.
- A strong work ethic, and the ability to take calculated risks and learn from both successes and failures.
- Open and ongoing communication with JSC Staff.
- Passionate about working with high school students and nurturing the next generation of Jewish leaders.

- A deep passion for building pluralistic Jewish communities and creating a welcoming, vibrant Jewish environment.
- Background in Jewish education and/or experiential education.
- Facility with Excel, Social Media, CRM's and other data collection systems
- Ability to manage multiple clubs and projects simultaneously.
- Usage of own personal car for events & activities (mileage to be reimbursed)

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**MINIMUM QUALIFICATIONS**

- Bachelor's degree
- Experience with working & connecting with teens. Strong Jewish background is a plus.

**ADDITIONAL JOB INFORMATION**

**Position Type**: Full-time exempt position, qualifies for all benefit packages. Does require working evenings, some Friday nights, and weekends on a regular basis. Employee should work with their supervisor to schedule flex time to avoid working more than 37.5 hours per week.

**Salary Band: $**38,000-$42,000, commensurate with experience.

**Working Conditions:** This position requires regular weekday work hours as well as some nightly & weekend programming, community-partnered programming, meetings, and active participation in programs that occur outside of a traditional work schedule.

**GENERAL INFORMATION ABOUT JSC**

**Vision**: To provide Jewish teens a safe pluralistic environment to connect to the Jewish community, Israel, and themselves.

**Mission**: Jewish Student Connection (JSC) uses a public-school based club model as a catalyst for educating, engaging, and helping Jewish and non-Jewish teens feel a sense of belonging by providing experiential programming and mentorship opportunities.

**Background + Context**: JSC started in the late2000s to promote Jewish programming and relationship building for teens in public high school. Teens today are stretched thin and pulled in many directions. By hosting a club experience outside of class hours and on campus, JSC is able to lower the barriers to participation and meet teens where they are. JSC aims to create an inclusive, welcoming environment for Jewish and non-Jewish teens to gather weekly, providing social connections, mentorship and opportunities to engage in meaningful Jewish experiences. These experiences support Jewish and non-Jewish teens during acritical period of their identity development. In Denver, Colorado, JSC is embedded into our local Jewish Federation, known as

JEWISHcolorado. Within the programming portfolio of JEWISHcolorado, JSC serves a valuable role of providing meaningful programming for life long Jewish learning.

**Why we do this work and why it works**: JSC promotes a self-chosen Jewish identity and provides a safe pluralistic environment for self-exploration. Using a model of student-led programming, JSC inspires and builds the next generation of Jewish leaders. Participation in JSC tends to lead students to seek further engagement opportunities in the broader Jewish community. JSC partners with community organizations and provides teens with opportunities to participate in programs like the community wide JEWISHcolorado Celebrate Israel Walk & Festival and volunteer at Jewish organizations. In addition, JSC helps promote the work of Jewish youth groups of all religious denominations, including BBYO, NFTY, USY and NCSY, as well as Jewish summer camp experiences and Israel trips. Overall, students are educated on the myriad of ways they can continue their Jewish journey.